



Self-screening Protocol for Leaders (Includes all Employees and Volunteers)

The following self-screening protocol must be distributed to all leaders for voluntary, home self-screening.

YFC is concerned for your safety and the safety of your co-workers. We are monitoring the development of Coronavirus. In the interest of ensuring a safe and healthy work environment, we recommend that you voluntarily monitor your health status by carefully completing this self-assessment each day before coming to work.

Survey to be completed daily by active leaders before coming to work:

Have you had physical exposure to a person suffering from Coronavirus symptoms as noted below?

If you answered YES, please contact your Executive Director prior to coming to work so that a determination can be made whether you should remain offsite from the office for 14 days following the last potential exposure to the COVID-19. Should you be required to remain offsite, you should keep in contact with your supervisor and receive clearance before returning to work.

If you have been asked to perform daily checks due to COVID-19 becoming more prevalent in your area, or believe you have been exposed to COVID-19: do one or more of the following common COVID-19 symptoms below currently apply to you?

- Temperature >38°C (100.4 0F) or higher
- Frequent unexplained cough
- Unexplained shortness of breath or difficulty breathing
- Unexplained tiredness

If the answer to this question is YES, you may have symptoms of COVID-19. We ask you to please contact your Executive Director, seek medical attention and remain off YFC property for 14 days following cessation of symptoms and written clearance by a doctor. Please keep in continuous contact with your supervisor.

If the answer to all the above questions is NO: please adhere to local Chapter guidance regarding your work schedule and any special precautions to be taken.